

# E C H O

EXCEPTIONAL CHILDREN HAVE OPPORTUNITIES

JOINT AGREEMENT OFFICE  
350 WEST 154TH STREET  
SOUTH HOLLAND, ILLINOIS 60473  
Telephone: 708/333-7880  
Fax: 708/333-9561

## EMPLOYMENT APPLICATION Educational Support Personnel

Date \_\_\_\_\_

1. Name \_\_\_\_\_  
(Last, first, middle)
2. Present address \_\_\_\_\_  
(Street) (City) (St) (Zip)
3. Permanent address \_\_\_\_\_  
(Street) (City) (St) (Zip)
4. Telephone No. \_\_\_\_\_  
(Present) (Permanent)
5. Soc. Sec. Number \_\_\_\_\_
6. Position applying for: Teacher Assistant \_\_\_\_\_ Clerical \_\_\_\_\_ Custodian \_\_\_\_\_  
Other (specify) \_\_\_\_\_
7. If hired, can you provide proof of legal age? \_\_\_\_\_
8. When are you available for an interview? \_\_\_\_\_
9. Date you would be available for employment: \_\_\_\_\_
10. How did you learn of this position/opening? \_\_\_\_\_
11. **Educational Background:**  
High School: \_\_\_\_\_  
(Name of Institution) (City/State) (From-To) (Degree Mo/Yr)  
GED: \_\_\_\_\_ Passed (Date) \_\_\_\_\_  
College: \_\_\_\_\_  
(Name of Institution) (City/State) (From-To) (Degree Mo/Yr)  
Trade School or  
Other Educational/  
Special Training: \_\_\_\_\_  
(Names of Institution) (Type of Training) (City/State) (From-To) (Degree or Certification Mo/Yr)
12. Can you perform the essential functions of this position with or without reasonable accommodation in a safe manner?  
No \_\_\_\_\_ Yes \_\_\_\_\_ (please explain)
13. Give full and accurate information regarding your past employment, listing most recent first:

Name/Location of Organization	Position Held	From - To	Immediate Supervisor/Telephone Number	Reason for Leaving

### ECHO MEMBER PUBLIC SCHOOL DISTRICTS: COOK COUNTY

DISTRICT 133 - DISTRICT 147 - DISTRICT 148 - DISTRICT 149 - DISTRICT 150 - DISTRICT 151 - DISTRICT 152 - DISTRICT 152.5 - DISTRICT 154  
DISTRICT 154.5 - DISTRICT 155 - DISTRICT 156 - DISTRICT 157 - DISTRICT 158 - DISTRICT 171 - DISTRICT 205 - DISTRICT 215

14. **REFERENCES** - List three references who have first-hand knowledge of your character, personality, and ability.

Name/Position	Relationship	Telephone
1.		
2.		
3.		

15. Please list and describe the specific skills you possess which are relevant to the position for which you are applying:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

16. **GENERAL:** Attach additional information which you believe to be of value in our considering you for a position.

17. Have you ever been convicted for committing or attempting to commit any one or more of the offenses covered under the Criminal Background Check Requirements of Sec. 10-21.9 of the *Illinois School Code*, including child pornography, child sexual molestation, and possession, manufacturing or selling of drugs?\*

Yes \_\_\_\_\_ No \_\_\_\_\_

\*Please note that the applicant is not obligated to disclose sealed or expunged records of a conviction or arrest. 20 ILCS 2630/12.

**PLEASE READ CAREFULLY:** A person who knowingly makes a false statement, or who intentionally omits any employment history or employer required on this application which is material to qualifications for employment, shall be deemed to have made a false statement.

ECHO Joint Agreement is an Equal Opportunity Employer and does not discriminate on the basis of race, religion, creed, color, gender, age, national origin, marital status, or physical or mental disability unrelated to ability to perform essential job functions.

I hereby certify that the above statements are true and complete to the best of my knowledge, and that if employed, false statements herein, or any willful omission of any pertinent employment information shall be considered sufficient cause for dismissal.

I hereby authorize **ECHO Joint Agreement** to forward my name, sex, race, date of birth, and social security number to the Department of State Police for the purpose of conducting a criminal background investigation and agree to execute any forms required by said Department for such purpose. I hereby warrant that I have not been convicted of any of the offenses specified in Section 10-21.9 of the *Illinois School Code*.<sup>1</sup> I further warrant that I have not been convicted of any offense committed or attempted in any other state or against the laws of the United States which, if committed or attempted in this State would have been punishable as one or more of the offenses listed below.

I authorize my current employer and/or any previous employers, the references listed, and other persons to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you. A copy of this authorization and release is as valid as the original and should be recognized as such.

\_\_\_\_\_  
 Applicant's Signature

\_\_\_\_\_  
 Date

Nt/humanresource/supportapplication

\_\_\_\_\_

<sup>1</sup>Listed offenses under the *Illinois School Code*, Section 10-21.9: Attempted First Degree Murder; First Degree Murder; a Class X Felony; Indecent Solicitation of A Child; Public Indecency; Prostitution; Soliciting for A Prostitute; Soliciting for A Juvenile Prostitute; Pandering; Keeping A Place of Prostitution; Patronizing A Prostitute; Pimping; Juvenile Pimping; Exploitation of A Child; Obscenity; Child Pornography; Harmful Material Distribution; Criminal Sexual Assault; Aggravated Criminal Assault; Violation of the Cannabis Control Act; and Violation of the Illinois Controlled Substances Act.